

**REGULAR SCHOOL BOARD MEETING  
CENTRAL BUCKS SCHOOL DISTRICT**

**August 27, 2013**

The Central Bucks Board of School Directors held its meeting on Tuesday, August 27, 2013 in the Board Room of the Educational Services Center with Vice President Paul Faulkner presiding. The meeting was called to order by Vice President Faulkner at 7:32 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Paul Faulkner, Vice President; John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

**BOARD MEMBERS ABSENT**

Stephen Corr, James Duffy

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

**APPROVAL OF MINUTES**

Motion by Jerel Wohl, supported by Geryl McMullin, to approve the minutes of the July 23, 2013 school board meeting.

Motion Approved 5-0-2. (John Gamble, Kelly Unger)

**PUBLIC COMMENT**

Leslie Carson commented on the grocery store opening in the center of Doylestown that will carry Bucks County grown and produced food all year long and how nice it would be if the Central Bucks School District could use food products from the local area. Ms. Carson also commented that Amy Kalafa, author of *Lunch Wars*, will be coming to speak at the Doylestown Bookstore on September 10, and the film *Two Angry Moms* will be playing at the County Theater on September 26 followed by a panel discussion.

**SCHOOL BOARD REPORTS**

MBIT Board minutes are Attachment A for informational purposes.

## TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by John Gamble, supported by Joseph Jagelka, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of July 2013.

General Fund	\$25,972,611.91
Capital Fund	1,888,604.02
Food Service	<u>19,856.83</u>

TOTAL OF ALL FUNDS      \$ 27,881,072.76

Motion Approved 6-0-1. (Geryl McMullin)

## RATIFICATION OF INVESTMENTS

Motion by John Gamble, supported by Jerel Wohl, to approve the ratification of investments for the month of July 2013.

Healthcare Reserve		Trust Fund				
Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
PSDLAF	7/23/2013	\$245,000.00	7/23/2014	0.50%	\$1,225.00	One West Bank, FSB(CA)
PSDLAF	7/31/2013	\$245,000.00	7/30/2014	0.30%	\$732.99	Beal Bank USA (NV)
PSDLAF	7/31/2013	\$200,000.00	7/31/2015	0.65%	\$2,600.00	Ally Bank(UT)
TOTALS		\$690,000.00			\$4,557.99	

Motion Approved 7-0.

## CONSTRUCTION CONTRACTS

Motion by Geryl McMullin, supported by John Gamble, to award a contract to ASL Refrigeration for HVAC replacement at the Administrative Services Center in the amount of \$534,489.

Motion Approved 7-0.

Motion by John Gamble, supported by Jerel Wohl, to award a contract to Pinnacle Electric for electrical construction at the Administrative Services Center in the amount of \$90,000.

Motion Approved 7-0.

Motion by Geryl McMullin, supported by John Gamble, to award a contract to Centre Point for concrete wall modifications at CB West High School in the amount of \$38,368.

Motion Approved 7-0.

#### **2013-2014 NO CHILD LEFT BEHIND FEDERAL PROGRAMS APPLICATION**

Motion by John Gamble, supported by Kelly Unger, to approve the 2013-2014 No Child Left Behind Federal Programs application. The total funds available are \$885,372. This budget amount represents a funding decrease from the previous year of \$105,714.

Motion Approved 7-0.

#### **CONTRACTS FOR MEDICAL AND DENTAL SERVICES FOR 2013-2014**

Motion by John Gamble, supported by Kelly Unger, to approve the following contracts for medical and dental services for the 2013-2014 school year.

- |                      |  |
|----------------------|--|
| Douglas Boylan, M.D. | Payment of \$10,920. Physician and Medical Examiner to the Central Bucks School District for the 2013 - 2014 school year. To be present at home football games and wrestling matches for Central Bucks High School South and Central Bucks High School West.   |
| Kieran Cody, M.D.    | Payment of \$5,460. Physician and Medical Examiner to the Central Bucks School District for the 2013 - 2014 school year. To be present at home football games and wrestling matches for Central Bucks High School East.  |
| Susan Kressly, M.D.  | Payment of \$7,000. Chief Medical Examiner for the Central Bucks School District and Physician and Medical Examiner for Central Bucks High School West and Lenape and Tohickon Middle Schools for the 2013 - 2014 school year.   |
| Louis Marino, M.D.   | Payment of \$8,500. Physician and Medical Examiner for Central Bucks High School South, Central Bucks High School East and Unami Middle School for the 2013 - 2014 school year. To be present at home football games for Unami, Lenape and Tohickon Middle Schools.  |
| Joseph Werner, M.D.  | Payment of \$26,000. Physician and Medical Examiner for Holicong and Tamanend Middle Schools; Barclay, Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Mill Creek, Pine Run, Titus and Warwick Elementary Schools for the 2013 - 2014 school year. To be present at home football games for Holicong and Tamanend Middle Schools. |

The following dental examiners are submitted for approval with payment of \$2.00 per pupil examination for the 2013 - 2014 school year:

- |                              |  |
|------------------------------|--|
| Michael J. Gallagher, D.D.S. | To serve as school dentist for Barclay, Mill Creek, and Titus Elementary Schools and St. Joseph/St. Robert School. |
|------------------------------|--|

Robert E. Riesenberger, D.D.S.

To serve as school dentist for Holicong, Lenape, Tamanend, Tohickon and Unami Middle Schools; Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Pine Run, and Warwick Elementary Schools; Buckingham Friends, Our Lady of Mount Carmel, St. Jude and Plumstead Christian Schools (Peace Valley and Plumstead Christian campuses).

Approval is recommended for a psychiatric evaluator/consultant to the Emotional Support Program as required by the Pennsylvania Standards for Special Education.

David A. Nover, M.D.

Payment of \$500 per evaluation plus a travel fee of \$125 if the consultation is conducted at a school. Psychiatric evaluation of students being considered for placement.

Motion Approved 7-0.

#### **SCHOOL BOARD POLICY**

Motion by Kelly Unger, supported by John Gamble, to bring School Board Policy 530 – Overtime, off the table.

Motion Approved 7-0.

Motion by Kelly Unger, supported by John Gamble, to approve School Board Policy 530 – Overtime.

Motion Approved 7-0.

#### **PERSONNEL ITEMS**

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve resignations, eliminated position, recall from furlough as a part-time long-term substitute, and unpaid leaves of absence; appointment of support staff, professional employee, long-term substitute teachers, classification changes, Saturday Suspension staff, community school staff, Before/After School Program substitute staff, per diem substitute teachers, homebound instructors, and per diem substitute educational assistants.

#### **RESIGNATIONS**

Name: Nicholas Campellone

Position: Duty Assistant – Tamanend Middle School

Effective: August 12, 2013

Name: Katlyn Carpenter

Position: Special Education Assistant – Mill Creek Elementary School

Effective: June 19, 2013

Name: Kathleen Chaar

Position: Duty Assistant – Tohickon Middle School

Effective: August 1, 2013

Name: Donna Cupitt  
 Position: Special Education teacher – Buckingham Elementary School  
 Effective: August 5, 2013

Name: Kimberlie Dundas  
 Position: Title 1 Instructional Assistant – Groveland Elementary School  
 Effective: July 20, 2013

Name: Margaret Ells  
 Position: Personal Care Assistant – Central Bucks High School – West  
 Effective: June 19, 2013

Name: Jennifer Johnson  
 Position: Personal Care Assistant – Lenape Middle School  
 Effective: July 25, 2013

Name: Carol Kinsey  
 Position: Custodian – Central Bucks High School – East  
 Effective: August 30, 2013

Name: Kelly Kobel  
 Position: Elementary teacher – Bridge Valley Elementary School  
 Effective: July 24, 2013

Name: Lisa Kujath  
 Position: Special Education Assistant – Kutz Elementary School  
 Effective: September 3, 2013

Name: Tiffany MacNew  
 Position: Elementary teacher – Bridge Valley Elementary School  
 Effective: June 25, 2013

Name: Jessica Marshall  
 Position: Elementary teacher – Groveland Elementary School  
 Effective: August 8, 2013

Name: Laura McCrory  
 Position: Special Education Assistant – Unami Middle School  
 Effective: August 8, 2013

Name: Jennifer Perry  
 Position: English teacher – Central Bucks High School – South  
 Effective: June 25, 2013

Name: Jane Schratz  
 Position: Educational Assistant – Groveland Elementary School  
 Effective: July 17, 2013

Name: Jennifer Skelly  
Position: Special Education Assistant – Central Bucks High School – South  
Effective: August 26, 2013

Name: Brian Swank  
Position: Elementary teacher – Mill Creek Elementary School  
Effective: June 25, 2013

Name: Mary Taloricco  
Position: Special Education Assistant – Bridge Valley Elementary School  
Effective: July 22, 2013

Name: Gina Zabloudil-Hill  
Position: Special Education Assistant – Tamanend Middle School  
Effective: June 19, 2013

#### ELIMINATED POSITION

Name: Nancy Weishew  
Position: Personal Care Assistant – Bridge Valley Elementary School  
Effective: June 19, 2013

#### RECALL FROM FURLOUGH AS A PART-TIME LONG-TERM SUBSTITUTE

Name: Michael Brown  
Position: (.27) Business teacher – Central Bucks High School West  
\$7,617 per annum (M+0 credits, Step 5)  
Effective: September 3, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Shainey Riley  
Assignment: (.17) Health/PE teacher – Mill Creek/Warwick Elementary Schools  
\$6,179 per annum (B+0 credits, Step 1)  
Effective: September 3, 2013 until the end of the 2013-2014 school year

#### UNPAID LEAVES OF ABSENCE

Stefanie Adler      Elementary teacher – Mill Creek Elementary School  
December 13, 2013 – March 20, 2014

Catherine Bell      English teacher – Central Bucks High School – West  
October 14, 2013 – January 21, 2014

Susan Bell      Special Education Assistant – Kutz Elementary School  
September 3, 2013 – January 1, 2014

Ellen Curcio      Personal Care Assistant – Central Bucks High School – West  
September 3, 2013 – January 27, 2014

Laura Domzalski      Mathematics teacher – Central Bucks High School – East  
November 25, 2013 – January 17, 2014

Samantha Fink      Mathematics teacher – Tamanend Middle School  
October 28, 2013 – August 2014

Amanda Murzynski      Special Education teacher – Lenape Middle School  
November 4, 2013 – August 2014

Rachel Stolzenberg      Elementary teacher – Jamison Elementary School  
September 17, 2013 – January 24, 2014

#### APPOINTMENTS

Name:      Krista Bodkin

Position:      Personal Care Assistant – Warwick Elementary School  
\$12.02 per hour

Effective:      September 3, 2013

Name:      Doreen Erato-Sharp

Position:      Temporary General Secretary – Educational Services Center  
\$16.98 per hour

Effective:      August 1, 2013

Name:      Michael Forman

Position:      2<sup>nd</sup> Shift Custodian – Central Bucks High School – East  
\$15.17 per hour

Effective:      August 5, 2013

Name:      Mindy Freedman

Position:      Special Education Assistant – Central Bucks High School – East  
\$13.74 per hour

Effective:      September 3, 2013

Name:      Melinda Kaupas

Position:      (Temp) Instructional Assistant/Basic Skills – Kutz Elementary School  
\$13.74 per hour

Effective:      September 3, 2013

Name:      Marian Nangle

Position:      Personal Care Assistant – Bridge Valley Elementary School  
\$12.02 per hour

Effective:      September 9, 2013

Name:      Elisabet Ozias

Position:      Personal Care Assistant – Bridge Valley Elementary School  
\$12.02 per hour

Effective:      September 3, 2013

Name: Kurt Rist  
Position: 3<sup>rd</sup> Shift Custodian – Central Bucks High School – East  
\$15.17 per hour  
Effective: August 12, 2013

Name: Joanne Schmidt  
Position: Personal Care Assistant – Kutz Elementary School  
\$12.14 per hour  
Effective: September 3, 2013

Name: Melanie Scholl  
Position: Duty Assistant – Groveland Elementary School  
\$12.02 per hour  
Effective: September 3, 2013

Name: Jennifer Teger  
Position: Title I Instructional Assistant – Groveland Elementary School  
\$13.74 per hour  
Effective: September 16, 2013

#### PROFESSIONAL EMPLOYEE

Name: Karen Smith  
Assignment: (.92) Mathematics teacher – Central Bucks High Schools – East/West  
\$60,910 per annum (M+15 credits, Step 7)  
Effective: August 26, 2013

#### LONG-TERM SUBSTITUTE TEACHERS

Name: Nicole Adams  
Assignment: Mathematics teacher – Unami Middle School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Nicole Bartolacci  
Assignment: Elementary teacher – Warwick Elementary School  
\$46,056 per annum (B+0 credits, Step 2)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Kaitlyn Benner  
Assignment: (.64) English teacher – Lenape/Holicong Middle Schools  
\$28,248 per annum (B+0 credits, Step 1)  
Effective: August, 26, 2013 until the end of the 2013-2014 school year

Name: Cameron Bergstresser  
Assignment: Elementary teacher – Bridge Valley Elementary School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year



Name: Heather Berk  
Assignment: Science teacher – Tohickon Middle School  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Jessica Bicker  
Assignment: Language Arts teacher – Unami Middle School  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Kathleen Bortz  
Assignment: (.5) Elementary teacher – Linden Elementary School  
\$22,069 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Kelly Castor  
Assignment: Special Education teacher – Tamanend Middle School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Chi Te Chang  
Assignment: (.66) Chinese teacher – Central Bucks High Schools – West/South, 1<sup>st</sup> Semester  
(.27) Chinese teacher – Central Bucks High School – West, 2<sup>nd</sup> Semester  
\$32,930 per annum (B + 24 credits, Step 2) 1<sup>st</sup> Semester  
\$14,129 per annum (B+24 credits, Step 2) 2<sup>nd</sup> Semester  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Kelly Day  
Assignment: (.5) Elementary teacher – Butler Elementary School  
\$22,069 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Katherine DelBosque  
Assignment: (.6) Music teacher – Barclay/Buckingham/Titus Elementary Schools  
\$26,482 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Corey Detweiler  
Assignment: Technology Education teacher – Unami/Tohickon Middle Schools  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 with end date subject to change

Name: Alexandra Dyer  
Assignment: Social Studies teacher – Central Bucks High School – West and South  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Paul Etgen  
 Assignment: (.4) Temporary Title I Reading Specialist – Groveland Elementary School  
 \$19,958 per annum (M+0 credits, Step 1) (Paid through Title I funds)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Joanna Fiesser  
 Assignment: Special Education teacher – Tamanend Middle School  
 \$49,894 per annum (M+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Alexandra Foster  
 Assignment: Special Education teacher – Tamanend Middle School  
 \$49,894 per annum (M+12 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Michelle Franko  
 Assignment: Biology teacher – Central Bucks High School – East  
 \$21,729 per annum (B+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Sharon Graff  
 Assignment: (.71) Biology teacher – Central Bucks High School – West  
 \$31,337 per annum (B+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Nicholas Heim  
 Assignment: (.5) Social Studies teacher – Central Bucks High School – East  
 \$23,988 per annum (B+27 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Christopher Hentschel  
 Assignment: Science teacher – Tohickon Middle School  
 \$21,729 per annum (B+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Stephanie Hicks  
 Assignment: Elementary teacher – Pine Run Elementary School  
 \$47,975 per annum (B+0 credits, Step 4)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Michelle Hiriak  
 Assignment: (.8) Librarian – Mill Creek Elementary School  
 \$39,915 per annum (M+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Jessica Jarlsberg  
Assignment: Elementary teacher – Pine Run Elementary School  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Amanda Kelly  
Assignment: General Music teacher – Warwick/Butler Elementary Schools  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Amanda Kohler  
Assignment: English teacher – Tamanend Middle School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Stephanie Levitt  
Assignment: (.5) Kindergarten ESL Specialist – Mill Creek Elementary School  
\$22,069 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Rebecca Lichtner  
Assignment: (.4) Librarian – Gayman Elementary School  
\$19,958 per annum (M+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Amanda Mangold  
Assignment: Social Studies teacher – Unami/Tohickon Middle Schools  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Susan Martin  
Assignment: (.45) Title I teacher – Barclay Elementary School  
\$33,247 per annum (M+30 credits, Step 8) (Paid through Title I funds)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Kristie McCaffery  
Assignment: (.4) Title I Intervention teacher – Barclay Elementary School  
\$19,958 per annum (M+0 credits, Step 1) (Paid through Title I funds)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Benjamin McComsey  
Assignment: Elementary teacher – Buckingham Elementary School  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Amberleigh McKenna  
 Assignment: Elementary teacher – Bridge Valley Elementary School  
 \$44,137 per annum (B+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Leesa Meade  
 Assignment: (.9) Reading Specialist – Doyle Elementary School  
 \$44,904 per annum (M+0 credits, Step 1) (.5 District funds, .4 Title I funds)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Alexis Mele  
 Assignment: Student Support Counselor – Groveland Elementary School  
 \$49,894 per annum (M+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Stephanie Paine  
 Assignment: Special Education teacher – Titus Elementary School  
 \$49,894 per annum (M+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Vanessa Pizzulli  
 Assignment: Elementary teacher – Pine Run Elementary School  
 \$24,564 per annum (B+24 credits, Step 2)  
 Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Jacqueline Poole  
 Assignment: Special Education teacher – Unami Middle School  
 \$44,137 per annum (B+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Aimee Porco  
 Assignment: Elementary teacher – Bridge Valley Elementary School  
 \$51,813 per annum (B+24 credits, Step 3)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Ruth Schubert  
 Assignment: Art teacher – Mill Creek/Bridge Valley/Barclay Elementary Schools  
 \$47,016 per annum (B+0 credits, Step 4)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Wei Shao  
 Assignment: (.27) Chinese teacher – Central Bucks High School – East  
 \$13,472 per annum (M+0 credits, Step 1)  
 Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Kelly Sparhawk  
Assignment: Elementary teacher – Groveland Elementary School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Ellen Sutton  
Assignment: Elementary teacher – Pine Run Elementary School  
\$21,729 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Kieran Sweeney  
Assignment: Social Studies teacher – Central Bucks High School – West  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Alicia Tagye  
Assignment: Extended Day Kindergarten – Warwick Elementary School  
\$20,597 per annum (B+0 credits, Step 1)  
Effective: September 3, 2013 until the end of the 1<sup>st</sup> semester of the 2013-2014 school year

Name: Allison Theis  
Assignment: Art teacher – Kutz/Warwick/Titus/Cold Spring/Jamison Elementary Schools  
\$44,137 per annum (B+6 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Zachary Wilson  
Assignment: English teacher – Central Bucks High School – South  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

Name: Christina Woerner  
Assignment: Special Education teacher – Buckingham Elementary School  
\$44,137 per annum (B+0 credits, Step 1)  
Effective: August 26, 2013 until the end of the 2013-2014 school year

#### CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alexsandra McIlvaine	Educational Assistant Kutz No Change In Salary	Special Education Assistant Kutz No Change In Salary	9/3/13
Patricia Sorgi	Personal Care Assistant Tohickon No Change In Salary	Educational Assistant Tohickon No Change In Salary	9/3/13

Lisa White	Personal Care Assistant Tamanend \$12.88 Per Hour	Educational Assistant Tamanend \$12.38 Per Hour	9/3/13
Amy Wine	(1.0) (PE) School Psychologist Cold Spring \$56,611 Per Annum	(.7) (PE) School Psychologist (.3) Permanent Contract Reduction Cold Spring \$39,628 Per Annum	8/26/13
Ellen Vassalluzo	Personal Care Assistant East \$15.04 Per Hour	Educational Assistant Tamanend \$14.54 Per Hour	9/3/13

#### SATURDAY SUSPENSION

<u>Name</u>	<u>Daily Rate</u>
Shelley Bezick	\$105.00
Cassandra Claycomb	\$105.00
Sarah Crowell	\$105.00
Scott Felton	\$105.00
Melissa Greenberg	\$105.00
Stuart Kesilman	\$105.00
Rachel Lang	\$105.00
Jeffrey Layton	\$105.00
Michele McGroggan	\$105.00
Julie Potena	\$105.00
Jennifer Tannous	\$105.00
Joel Wussler	\$105.00

#### COMMUNITY SCHOOL

##### Classification Changes

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Meagan Sambuca	Educational Assistant Before/After School – Warwick \$14.67 Per Hour	Instructor 2 Before/After School – Warwick \$17.30 Per Hour	8/27/13

<u>Name</u>	<u>Camp/Position</u>	<u>Rate/Hour</u>
Daneille Norris	Field Hockey/Head Coach	\$23.00/hour
Kristy Stryjak	Field Hockey/Head Coach	\$23.00/hour
Stephanie Cooper	Field Hockey/Asst. Coach	\$18.00/hour
Colleen Kempt	Field Hockey/Asst. Coach	\$18.00/hour
Shannon Dougherty	Field Hockey/Student Coach	\$ 8.90/hour
Alexa Milanesi	Field Hockey/Student Coach	\$ 8.40/hour
Gabrielle Villa	Field Hockey/Student Coach	\$ 8.90/hour
Erik Henrysen	Boys Basketball-East/Head Coach	\$23.00/hour
Martin Corcoran	Boys Basketball-East/Asst. Coach	\$18.00/hour
James Katasak	Boys Basketball-East/Asst. Coach	\$18.00/hour

Pat McLaughlin	Boys Basketball-East/Asst. Coach	\$18.00/hour
Brian Yannarella	Boys Basketball-East/Asst. Coach	\$18.00/hour
Elizabeth Potash	Girls Basketball – East/Head Coach	\$23.00/hour
Julia Osbeck	Girls Basketball – East/Asst. Coach	\$18.00/hour
Ulana Keer	Girls Volleyball-South/Head Coach	\$23.00/hour
Michael Carroll	Summer Fun Class – West	\$23.00/hour
Ellen Cohen	Before/After School Ed Asst.	\$13.74/hour
Nicole Kannengieszer	Before/After School Instructor 2	\$17.30/hour
Madonna Weiss	Before/After School Instructor 2	\$17.30/hour

#### BEFORE/AFTER SCHOOL PROGRAM SUBSTITUTES

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Rate</u>
Kathy	Baniewicz	Part Time	Instructor 1	\$20.25
Kaitlyn	Bramble	Seasonal Part Time	Childcare Educ. Asst	\$14.36
Jessica	Broft	Part Time	Childcare Educ. Asst	\$14.98
Michael	Cox	Part Time	Childcare Educ. Asst	\$14.15
Anne	Cunningham	Part Time	Instructor 1	\$20.25
Kathy	Dando	Part Time	Childcare Educ. Asst	\$15.66
Diana	Elinich	Part Time	Childcare Educ. Asst	\$13.87
Nancy	Ellis	Part Time	Childcare Educ. Asst	\$13.87
Veronica	Gattuso	Part Time	Childcare Educ. Asst	\$15.66
Babara	Getzow	Part Time	Instructor 2	\$17.30
Patricia	Graham	Part Time	Instructor 2	\$17.30
Shirley	Grogan	Part Time	Childcare Educ. Asst	\$15.66
Melissa	Homsher	Seasonal PartTime	Childcare Educ. Asst	\$14.15
Jody	Johnston	Part Time	Instructor 2	\$17.30
Camreon	Kender	Part Time	Childcare Educ. Asst	\$13.87
Renee	Mann	Part Time	Group Supervisor	\$24.00
Morgan	Marks	Part Time	Instructor 2	\$17.30
Mary	Meyer	Part Time	Instructor 2	\$17.30
Mary L	Munkelt	Part Time	Childcare Educ. Asst	\$15.66
Laura	Pickford	Part Time	Instructor 1	\$20.25
Connie	Riley	Part Time	Childcare Educ. Asst	\$14.69
Debbie	Risko	Part Time	Childcare Educ. Asst	\$15.85
Jayne	Rogus	Part Time	Childcare Educ. Asst	\$14.54
Linda	Sanders	Part Time	Instructor 2	\$17.30
Maryanne	Scott	Part Time	Childcare Educ. Asst	\$16.01
Hannah	Seidle	Seasonal Part Time	Childcare Educ. Asst	\$14.15
Nathan	Seidle	Seasonal Part Time	Childcare Educ. Asst	\$14.15
Justin	Silberg	Part Time	Childcare Educ. Asst	\$14.15

Donna	Sobiech	Part Time	Instructor 2	\$17.30
Barbara	Spahr	Part Time	Instructor 1	\$20.25
Maryanne	Staranowicz	Part Time	Childcare Educ. Asst	\$18.79
Bonnie	VanHart	Part Time	Childcare Educ. Asst	\$15.66
Jacob	Wallace	Part Time	Childcare Educ. Asst	\$13.87
Erma	Waters	Part Time	Childcare Educ. Asst	\$15.66
Nancy	Weishew	Part Time	Instructor 2	\$17.30
Tara	West	Part Time	Instructor 1	\$20.25
Terry	Williams	Part Time	Childcare Educ. Asst	\$13.88

#### PER DIEM SUBSTITUTE TEACHERS

Kevin Adie	Marketa Crane	Mike Guido
Lauren Alexander	Stacey Cronin	Ryan Gutsche
Michelle Alexander	Darlene Crumley	James Haag
Greg Altmeier	Sharmaine Dacosta	Bianca Haines
Lauren Amendolara	Amanda Dean	Patricia Handel
Sue Arbogast	Joelle Decarlo	Heather Harrington
Mark Atkinson	William DelGovernatore	Susan Haschets
Jason Auritt	Kathleen Deliman	Muriel Hastings
Kathryn Baker	Claudia Derian	Jeffrey Haviland
Alyssa Baranovich	Julie Dickmann	Patricia Henderson
Aaron Bashline	Gerard Dipentino	Rachael Hinkley
Brittani Beatty	Kathleen Donahoe	Joshua Hirsch
Amanda Bechtel	Loryn Doneson	William Horner
Rachel Beck	Andrew Dowd	George Hudock
Melissa Bellucci	Sarah Dowzicky	Lynsey Huffman
Hilary Berenbaum	Andrew Dyer	Casey Hughes
Alison Berwick	Teresa Earles	Michael Hunt
Nicole Birkbeck	Cynthia Edelstein	Katelyn Jackson
Susan Bitsko	Eryn Elkin	Terri Jacob
Amanda Blickley	Krystal Eng	Alice Jacobs
Stacey Blum	Theresa Farley	Shipra Jain
Jayne Boccuzzi	Megan Fennen	Elizabeth Janota
Patricia Bowes	Elizabeth Festa	Christine Jefferson
Michaela Boyle	Judith Filips	Mary John
Nicole Brady	Theresa Fiorelli	Marybeth Johnston
Krista Bramble	Adrienne Firer	Raymond Keck
Brittany Brams	Ashley Fisher	Doreen Kelly
Mary Brandenberger	Lindsay Fisher	Beth Kern
Polly Breithaupt	John Fitzgibbons	Elizabeth Kiefer
Melissa Brigidi	Nicole Foraker	Mary Kiersnowski
Kristen Brown	Carol Frederick	Jayne Kilgore
Jeffrey Bucholtz	Amy Freeman	Jacqueline Kimmel
Margaret Burke	James Gallagher	Lynn Klaus
Trisha Cadungon	Carole Gettman	Michele Klebanoff
Michael Castro	Barbara Getzow	Rachel Kletzel



Christine Champeaux  
 Laura Chant  
 Katherine Chiliberti  
 Pete Chimera  
 Angela Ciarlante  
 Lauren Clearfield  
 Douglas Clemens  
 Stephen Cocca  
 Brian Collins  
 Calum Colton  
 Matt Coulter  
 Lauren Colton  
 Megan Lyons  
 Laura Mack  
 Christopher Maddish  
 Jennifer Mager  
 Stefanie Malti  
 Barbara Marr  
 Matt Martin  
 Mary McBride  
 Mary McCarey  
 Denise McCrea  
 Owen McDonnell  
 Kathleen McGeehan  
 Meghan McGullam  
 Megan McIntyre  
 Jeffrey McKay  
 Dorothy McLane  
 Pat McLaughlin  
 Colleen McNally  
 Andrea Mehling  
 Mary Mertens Skopowski  
 Sean Messa  
 Kristi Messenlehner  
 Amanda Metzler  
 Tara Militello  
 Janice Miller  
 Eileen Mirsch  
 Kelly Mitchell  
 Lucyann Moore  
 Patricia Moore  
 Debra Morgan  
 Diane Morgan  
 Ashley Muenker  
 Katelyn Mullen  
 Kelly Murray  
 Amanda Neuffer  
 David Nevius

Jared Gillespie  
 Peter Giorno  
 Marne Gladstone  
 Shira Goldstein  
 Lauren Gorodesky  
 Amy Gowen  
 Sharon Graff  
 Sharon Graham  
 Kristina Gregory  
 Jacqueline Grosso  
 Danielle Gruenbaum  
 Nicole Guerriero  
 Katelyn Powell  
 Christine Pulvers  
 Carolyn Reilly  
 Emily Reim  
 Mariellen Reiniger Heffner  
 Sarah Ranz  
 Carly Richman  
 Joseph Roatch  
 John Roberts  
 Patricia Robl  
 Lori Roche  
 Shannon Rock  
 Christine Rohr Thompson  
 Stacy Rolland  
 Maria Romano  
 Jessica Rosen  
 Barry Roth  
 Lauren Roth  
 Danielle Rotzell  
 Lisa Rubino  
 Jonathan Rudolph  
 Cindy Ruenes  
 Ashleigh Rush  
 Michael Sautner  
 Margaret Schatz  
 Jessica Schlechter  
 Brian Schlessinger  
 Christine Schmidt  
 Nicholas Schmoyer  
 Jennifer Schwartz  
 Lori Schwartz  
 Vanessa Schwoerer  
 Cynthia Scott  
 Brianna Seckinger  
 Sharon Sharkey  
 Lisa Sherman

Annmarie Kolla  
 Peter Kopcinski  
 Kathy Korona  
 David Labold  
 Wayne Lahr  
 Beth Lashner  
 Danielle Latronica  
 David Levinson  
 Amanda Linske  
 Alex Loew  
 Jacqueline Love  
 Colleen Lusk  
 David Stoverschlegel  
 Theresa Stroten Bates  
 James Sweeney  
 Garrett Szagola  
 Bernadette Taylor  
 Jennifer Teger  
 Christine Thieme  
 Kimberly Thompson  
 Linda Tilton  
 Lucas Torre  
 Ashley Tozer  
 Aran Trachtenberg  
 Paul Trafford  
 Theresa Trageser  
 Samantha Troyer  
 Gail Turner  
 Tricia Unrath  
 Dawn Van Rijn  
 Kathleen Vega  
 Daniel Vesay  
 Tricia Veverka  
 Paula Vogel  
 Keith Waldron  
 Robyn Wang  
 Elizabeth Weinseimer  
 Mary Werner  
 Jennifer West  
 Lauren White  
 Kathryn Wilde  
 Jacqueline Wilson  
 Amy Wisniewski  
 Ashley Woodmender  
 Kelly Worthington  
 Kaitlyn Wunsch  
 Donna Wurtzel  
 Cynthia Young

Tanya Nghiem  
 Daniel Nicastrò  
 Laurien Nieves  
 Maria Nikolopoulos  
 Elizabeth Nolan  
 Corrie O'Brien  
 Daniel O'Brien  
 Denise Palma  
 Catherine Peifer  
 Anthony Pileggi  
 Vanessa Pizzuli  
 Kathleen Poirier

Erica Silber  
 Nicole Smith  
 Bridget Sperduto  
 Terry Sphar  
 Jessica Spiegler  
 Theresa Spierito  
 Marie Sprenger  
 Mary Anne Staudenmeier  
 Caitlin Stein  
 Wendy Stenberg  
 Danielle Stickley  
 Adrian Stoffregen

Heidi Zakrzewski  
 Kathryn Zarko  
 MaryBeth Zimmerman  
 Vivian Zimmerman  
 Sarah Zudick  
 Kevin Zwick

#### HOMEBOUND INSTRUCTORS

Lauren Alexander  
 Greg Altmeier  
 Sue Arbogast  
 Mark Atkinson  
 Kathryn Baker  
 Amanda Bechtel  
 Rachel Beck  
 Melissa Bellucci  
 Nicole Birkbeck  
 Susan Bitsko  
 Patricia Bowes  
 Michaela Boyle  
 Nicole Brady  
 Brittany Brams  
 Jeffrey Bucholtz  
 Trisha Cadungon  
 Lauren Clearfield  
 Calum Colton  
 Stacey Cronin  
 Joan Daly  
 Sarah Dowzicky  
 Andrew Dyer  
 Theresa Farley  
 Megan Fennen  
 James Gallagher  
 Barbara Getzow  
 Peter Giorno  
 Shira Goldstein  
 Sharon Graff  
 Jacqueline Grosso

Mike Guido  
 Ryan Gutsche  
 Patricia Handel  
 Heather Harrington  
 Susan Haschets  
 Muriel Hastings  
 Joshua Hirsch  
 Katelyn Jackson  
 Elizabeth Janota  
 Christine Jefferson  
 Mary John  
 Mary Kiersnowski  
 Jayme Kilgore  
 Colleen Lusk  
 Christopher Maddish  
 Jennifer Mager  
 Stefanie Malti  
 Matt Martin  
 Meghan McGullam  
 Sean Messa  
 Kristi Messenlehner  
 Eileen Mirsch  
 Kelly Mitchell  
 Lucyann Moore  
 Amanda Neuffer  
 David Nevius  
 Tanya Nghiem  
 Lauren Nieves  
 Maria Nikolopoulos  
 Elizabeth Nolan

Corrie O'Brien  
 Carolyn Reilly  
 Emily Reim  
 Patricia Robl  
 Lori Roche  
 Shannon Rock  
 Maria Romano  
 Lauren Roth  
 Brian Schlessinger  
 Erica Silber  
 Nicole Smith  
 Terry Sphar  
 Jessica Spiegler  
 Danielle Stickley  
 James Sweeney  
 Bernadette Taylor  
 Jennifer Teger  
 Christine Thieme  
 Kimberly Thompson  
 Tricia Unrath  
 Kathleen Vega  
 Paula Vogel  
 Keith Waldron  
 Elizabeth Weinseimer  
 Mary Werner  
 Kathryn Wilde  
 Jacqueline Wilson  
 Donna Wurtzel  
 MaryBeth Zimmerman  
 Sarah Zudick

#### PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS

Germaine Aldridge	Theresa Gibson	Kristine Rotelli
Eric Andress	Cheryl Glitzer	Patricia Seitz
Rebecca Bevilacqua	Barbara Grosso	Kim Shields
Diane Boyle	Shiny John	Lora Sulahian
Deborah Carpino	Kathleen Judge	Jacqui Swales
Lynn Catone	Deanna Keenley	Joanne Tomczak
Joanne Clark	Meredith Krupnick	Katherine Trainer
Stephanie Compton	Eugenia Leclair	Johanna Vogel
Jessica Coombs	Melinda Lynch	Robin Weiss
Kathy Dando	Jane Marshall	Cynthia Wood
Maureen Eck	Kara McClenahan	Jennifer Zerweck
Melissa Garges	Maria Nikolopoulos	Dorothea Zimmerman
Paula Gattone	Eileen Reising	

Motion Approved 7-0.

#### **STUDENT ITEMS**

##### STANDARDIZED TESTING PROGRAM FOR 2013-2014

Motion by Geryl McMullin, supported by Jerel Wohl, to approve the following Standardized Testing Program for the 2013-2014 school year.

##### Pennsylvania Assessment of Student Achievement (PSSA)

Grades 3, 4, 5, 6, 7, 8 – Reading and Math  
Grades 4, 8 – Science  
Grades 5, 8 – Writing

**Purpose:** A statewide measure of reading, math, science and writing proficiency skills.

##### PASA (Pennsylvania Alternative School Assessment)

Grades 3, 4, 5, 6, 7, 8, 11 – Reading and Math  
Grades 4, 8, 11 – Science

**Purpose:** A statewide measure of reading, math, and science skills for students for whom the PSSA is deemed inappropriate.

##### Pennsylvania Keystone Exams

Grade 10— Literature, Biology  
Grades 7-10—Algebra 1; as students complete an Algebra 1 course

**Purpose:** A statewide measure of the content standards and objectives for these courses.

Other specialized tests may also be used to assist with decisions involving school entrance, special programs, diagnostic learning strengths and weaknesses, and career choices. These include: Behavior Rating Scales, CELF-Screening, Receptive and Expressive One Word Picture Vocabulary Tests, Gesell School Readiness Test, Peabody Picture Vocabulary Test, Kaufman Basic Intelligence Test, Kaufman Test of Educational Achievement, Career Decision Making Test, Armed Services Vocational Aptitude Battery (voluntary), Dynamic Indications of Basic Literacy Skills (Dibels), Foresight, Berry Buktenice Development Test of Visual Motor Integration, Naglieri Nonverbal Ability Test

Motion Approved 7-0.

#### TUITION STUDENTS

Motion by Joseph Jagelka, supported by John Gamble, to approve MF to remain at Central Bucks High School – East as a tuition student in the twelfth for the 2013-2014 school year; and for NR, a student at CB West, to attend the Upper Bucks Vocational Technical School in the Machining Technologies Program for the 2013-2014 school year at a cost of \$14,470 annually. This course is not offered at MBIT

Motion Approved 7-0.

#### STUDENT TRIPS

Motion by John Gamble, supported by Kelly Unger, to approve the following student trips:

- CB South and West Orchestras to travel to Pittsburgh, PA from April 3-6, 2014
- CB South Choir to travel to Cleveland, OH from April 10-13, 2014
- CB West Band department to travel to Boston, MA from April 24-27, 2014

Motion Approved 7-0.

#### STAFF CONFERENCES/WORKSHOPS

Motion by John Gamble, supported by Jerel Wohl, to approve the following staff to attend the listed conferences/workshops:

Pam Pensabene	8/21/13	Leadership Summit	Phila
Jill Schweizer	10/17-18/13	Autism NJ 31 <sup>st</sup> Annual Conf	Atlantic City, NJ

Attendance at these conferences will be paid through Title I funds.

Motion Approved 7-0.

#### REPORTS AND INFORMATION ITEMS

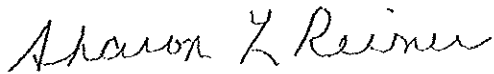
The Student Activities Quarterly Reports ending June 30, 2013 for the middle schools and high schools were included as an information item to the Board.

John Gamble thanked the Staff Developers for the incredible job they do to keep the staff on the cutting edge of teaching the children in the district.

Jerel Wohl commented that he received a phone call about the Rosh Hashanah holiday and the way it falls on the calendar. Through his research Mr. Wohl found out that CB has been observing this holiday since 1987 and he wanted to thank the Board members for their support.

There being no further business before the Board, motion by John Gamble, supported by Joseph Jagelka, to adjourn at 7:59 p.m.

Motion Approved 7-0.

A handwritten signature in cursive script, reading "Sharon L. Reiner".

Respectfully submitted,  
Sharon L. Reiner  
Board Secretary

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY  
*EXECUTIVE COUNCIL MINUTES*

June 10, 2013

- I. The regular meeting of the MBIT Executive Council was convened on Monday, June 10, 2013, at 5:35 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

**Council Members**

Ms. Katherine Driban, Centennial S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mrs. Betty Huf, Centennial S.D.  
Ms. Alison Kingsley, New Hope-Solebury S.D. (Alternate)  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mrs. Kelly Unger, Central Bucks S.D.

**Absent**

Mrs. Bernadette Heenan, Council Rock S.D.  
Mr. Joseph Jagelka, Central Bucks S.D.

**Others in Attendance:**

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Loiacono, Director of Facilities Operations  
Mrs. Nancy Messick, Adult Education Coordinator  
Mrs. Stacy Pakula, Organizational Advancement Coordinator  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mrs. Denise Dohoney, Mr. John Dohoney, Miss Erin-Caitlin Rinker, Guidance Counselor and Mr. Bradley Rosenau, Commercial Art Teacher.
- III. Mr. Gamble announced that on May 28, our students attended Dorney Park as part of a SkillsUSA sponsored event. While the day poured rain, our brave staff members and high school students still had a great time. Last week, the students and staff attended an evening Phillies game as part of a school-sponsored event. This time the weather was beautiful and the Phillies won in the 11<sup>th</sup> inning. The annual Senior Scholarship Awards ceremony was held on June 6. On Wednesday, June 12 at 6:30 PM at the William Tennent auditorium, we will be recognizing our 250 graduates at our annual Senior Recognition ceremony. Hopefully, everyone will be able to join us that evening to congratulate the Class of 2013.

An Executive Session was held to discuss Personnel Matters.

- IV. Ms. Driban congratulated the Class of 2013 and said she is proud of our satellite campus at MBIT. There are a lot of personnel issues and shifts in the school, and she is impressed that we can make personnel shifts in the ranks for most of these positions. She feels it says a lot about the leadership skills that we bring in here and the leadership skills that are already evident in the leaders that we have. They are not just looking to have somebody sit in the seat, but are mentoring others, imparting their knowledge and bringing these people in to the fold by example. She extended her congratulations and was very impressed that we were able to make those changes so seamlessly and said it is a great testament to the leadership that is already in place.
- V. Ms. Driban moved, Mrs. Unger seconded, passed 5 ayes, 0 nays, 2 abstentions (Dr. Foster and Ms. Kingsley did not attend the meeting), to approve the minutes of the May 13, 2013 meeting. Attachment 1 (pg. 1-1)

VI. Routine Business:

A. Administrative Report

1. Mrs. Stacy Pakula provided an update on the 2013-2014 school year enrollment. She noted there are 300 incoming students, not including pending applications. Of those, 52% are regular education students and 48% are special education students. There are also 519 returning students, not including adult day or 13<sup>th</sup> year students. Of those, 54% are regular education students and 46% are special education students.
2. Mrs. Pakula presented information about the Summer Career Enrichment Program. The courses offered include Cosmetology, Culinary Arts, Design Engineering, Drafting and Design, Computer Networking, Game Design and Storytelling in Alice, Welding, Medical Zone, Dental Assisting, Crime Investigation, Digital Media, Introduction to HVAC & Plumbing, Cake Decorating and Automotive Body and Mechanics. This program is a great way for students who are interested in possibly enrolling as a 10<sup>th</sup> grader to try a program and meet the teacher. Most of the courses are taught by our daytime instructors. Between 28% and 40% of the students who enroll in courses, enroll as secondary students. It is a good recruiting tool. There are currently 35 students enrolled and enrollment is continuing throughout the month, with a registration deadline of June 28th. The courses are one week courses that run both the week of July 8th and July 15<sup>th</sup>.

Discussion included that we are not permitted to solicit this program via our auto dialer telephone system and we get support when we e-mail the flyer to the sending schools. The districts are more than willing to put it on their list serve or include it in their E-Friday folder. A flyer is also sent to past participants over the past 3 years, we post it on our sign out front and took it to the Relay for Life event, which included all Central Bucks middle schools. We have it on Facebook and Twitter and students who toured the school also received a flyer. It was suggested we come up with some kind of contest on Facebook.

3. Mrs. Nancy Messick gave an update on the Adult Education Program for the 2012-2013 school year. Adult students include adult day students, evening programs and industry training. Goals for planning are to focus on courses that align with the MBIT Mission Statement, offer courses that meet the needs of the community and maximize the use of MBIT, and to continually evaluate the price point of course fees. Challenges and additions included; eight instructors were added to the evening staff, the implementation of online registration and payments, and the approval of Veterans Administration funding for the GI Bill education benefits. The following new courses were added: Solidworks, Revit, Sketchup, Adobe Acrobat Pro and Computer Courses for seniors.

Mrs. Messick provided a financial history that showed in 2012-2013 there was a profit of \$15,462 as of 5/24/13. She noted that the cost of supplies was \$9,000 less, income was \$14,000 less, and salaries and benefits were approximately \$7,600 higher. Other cost increases included \$1800 for postage, \$700 for printing and \$300 for credit card fees.

There were 530 Adult Evening Students and 10 Adult Day Students in 2012-2013. There have been 25 inquiries to date for 2013-2014. Funding sources for adult students include Career Link – Workforce Investment Board, Trade Adjustment Act, Office of Vocational Rehabilitation, Employers, Veterans Administration, Social Service Agencies and self pay. Finally, scheduling has been completed for the fall and spring. New courses include Medical Coding, Transitioning to ICD-10, Motor Controls and Residential Building Maintenance.

Discussion included that the Adult Education Coordinators from the other technical schools meet twice a year. The targeted audiences for the new medical coding class are those who would like to learn the changes or updates and anyone who would like to get in to the field. We have been receiving calls from veterans, although none have taken advantage of MBIT for their funding. The veteran goes to the GI bill website, fills out their portion and gets a statement saying what they are eligible to receive; then they can decide where to use that funding. There are many schools approved to use the funding.

- B. Ms. Drihan moved, Mrs. Huf seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
  1. Dr. Boccuti, Superintendent and Chairperson of the Professional Advisory Council said he missed the last PAC meeting because of a need back in the school district. He followed up with Mrs. Strouse by telephone for the items that she needed from New Hope-Solebury. Attachment 3 (pg. 3-1)



2. The Building, Security and Technology Committee meeting scheduled on Tuesday, June 4, 2013 at 4:30PM was cancelled. -- Mrs. Bernadette Heenan, Chairperson. Attachment 4 (pg.4-1)
  3. Mr. John Gamble, member of the Program, Policy and Personnel Committee said we are voting on the items discussed in the meeting and asked that the minutes in the packet be referred to for the report. Attachment 5 (pg. 5-1)
  4. Ms. Katherine Driban, Chairperson of the Finance Committee said to refer to the minutes for the report. Attachment 6 (pg. 6-1)
- D. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Cash Payments Reports for May. Attachment 7 (pg. 7-1)
- E. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Treasurer's Reports for April. Attachment 8 (pg. 8-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Chet Guillory, Instructional Assistant, effective May 6, 2013.
2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify a leave of absence consistent with Policy #535 – Disability / Maternity / Childrearing Leave for Carole Miller, Instructional Assistant, effective May 17, 2013.
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the employment of Denise Dohoney as full-time Assistant Director, at a salary of \$110,000 per year with benefits as per the Act 93 Agreement and based upon a 260 days schedule, effective July 1, 2013.

Mrs. Dohoney thanked everyone very much. She told the Council a little about herself and her career path, which included being a Business Education teacher for a number of years, working in Co-op Education, and as an Assistant Principal and Director of Curriculum in the Career and Technical Education field. She concluded that her love has always been for Career and Technical Education. Working with the students and seeing them advance is such a great accomplishment for her.

4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint Erin Rinker as the full-time Organizational Advancement Coordinator, at a salary of \$64,500 per year with benefits as per the Act 93 Agreement and based upon a 260 day schedule, effective July 23, 2013.

Ms. Rinker said she has been the School Counselor for 4 years and is thrilled to be taking on this new position. She sees it as an extension of

school counseling as she will still be able to work with students, career planning, college planning and continue being a staunch advocate of Career and Technical Education. She loves going out to the schools now to promote what we do here and will get to do more of that now and is very excited.

5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint Stephanie Gregory as the full-time Guidance Counselor, at Step 0, Level A, (salary per the Collective Bargaining Agreement between The Executive Council of Middle Bucks Institute of Technology and The Middle Bucks Education Association), effective August 26, 2013.
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the employment of Jennifer Aloan, at an hourly rate of \$21.00/hour, with statutory benefits only, for a maximum of 4 hours per week for the duration of the 2013-2014 school year, to manage the Li'l Bucks Partners in Learning Keystone Stars transition.
7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the proposed 2013-14 educational programs and staffing. Attachment 9 (pg. 9-1)
8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to retain the Automotive Collision Technology program on probationary status for the 2013-14 school year.
9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the revised Act 93 Agreement effective July 1, 2013 through June 30, 2015. Attachment 10 (pg. 10-1)
10. Ms. Driban moved, Mrs. Huf seconded, passed, 6 ayes, 1 nay (Dr. Foster), no abstentions, to approve salary increases for non-bargaining unit personnel, for the 2013-14 fiscal year with a 1.7% base percentage increase.
11. Ms. Driban moved, Mrs. Huf seconded, passed 6 ayes, 1 nay (Dr. Foster), no abstentions, to approve salary increases for Administrative Staff, including the Business Manager and Administrative Director, for the 2013-14 fiscal year with a 1.7% base percentage increase, in accordance with the terms of the Act 93 Agreement.
12. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the new student rate due to the increase of minimum wage.
  - a. Level 100 – Minimum Wage (\$7.25/hour)
13. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the staffing for the 2013 summer career enrichment programs, with statutory benefits only. Attachment 11 (pg. 11-1)
14. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the fall 2013 and spring 2014 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 12 (pg. 12-1)

B. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to reappoint Dr. Bohdan Martyniec as school physician for the 2013-14 school year.
2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to reappoint Willis of Pennsylvania as the Insurance Broker for the 2013-2014 fiscal year. Attachment 13 (pg. 13-1)
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, approve the field trips and non-paid work-based experiences for the 2013-14 school year. Attachment 14 (pg. 14-1)
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the primary textbooks for all programs for 2013-14 school year. Attachment 15 (pg. 15-1)
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 16 (pg. 16-1)
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the May 17, 2013 Local Advisory Council Minutes. Attachment 17 (pg. 17-1)
7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Memorandum of Understanding between Warwick Township Police Department and Middle Bucks Institute of Technology. Attachment 18 (pg. 18-1)
8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the transfer of \$125,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2012-13 budget balance.
9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the commitment of \$50,000 in the MBIT General Fund consistent with the Committed Fund Balance resolution, from the unspent 2012-13 budget balance, for the purpose of mitigating future increases in PSERS pension employer contributions.
10. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve budget transfers. Attachment 19 (pg. 19-1)
11. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.

12. Ms. Driban moved, Mrs. Huf seconded, passed on a roll call vote of 7 ayes, no nays, and no abstentions, to approve the contract between the Executive Council of Middle Bucks Institute of Technology and Middle Bucks Education Association and to authorize John Gamble, Middle Bucks Institute of Technology Executive Council Chairperson, to sign the Collective Bargaining Agreement between the Executive Council of Middle Bucks Institute of Technology and The Middle Bucks Education Association, which reflects the terms of the settlement. Attachment 20 (pg. 20-1)

Mr. Gamble thanked everyone involved in the negotiation process. He said he thinks it is a great contract for both sides and the respect shown by everyone involved speaks volumes for the school. Mr. Gamble thanked the teachers and administrators for the great things they do and said they are very happy to have the contract settled.

- VIII. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to adjourn the June 10, 2013 meeting of the MBIT Executive Council at 6:35 PM.

Respectfully submitted,

Roberta Jackiewicz  
Assistant Secretary